|  |
| --- |
| IT Focus Team |
| Menu list of Hotel Management System |
| It list all menu in this system |
|  |
| **Sary Monydara** |
| **4/17/2016** |

|  |
| --- |
|  |

Menu List of Hotel Management System

List all menus that will do on next version and current version.

For red menu highlight is mean that will not do in this version .Please look menu as below:

1. Utility Menu
   1. Company Selection
   2. Hotel Information
   3. Database Compact
   4. Backup Data
   5. Restore
   6. Print Bill

If any requirement of Duplicate bill, here is the provision for get the print of duplicate of the same.

* 1. Cancel Checkout
  2. Application Option
  3. Define Room Category Default Color
  4. Set code
  5. Day end process
  6. Year-end process
  7. Address book
  8. Query builder
  9. Activity logs Report

1. Administration
   1. User management
   2. Change password
   3. Menu Profile
   4. Role and permission
   5. Department
2. Setup
   1. Floor (use for set up floor in hotel)
   2. Category Master(for room category it include tariff , number person …)
   3. Room Master
   4. Room Service Master (Charge on damage or other service)
   5. Room Menu Master(for charge from other bill such as restaurant or other)
   6. Ledger-Room Service Link(Account Integration)
   7. Inventory-Account Link(Inventory Integration)
   8. Performance master
   9. Condition master
   10. Facilities Master

Hotel/Lodges having some Extra Facilities like Swimming pool, Spa Center etc. These type of Facility Can we define through the Facility Master format

1. Room Transaction
   1. Room Monitor
   2. Room Check in
   3. Room Check out
   4. Room Swap & Room Change
   5. Swap Expenditure
   6. Cancel Check In
   7. Cancel Room From Check in
   8. Trade Call Log

Telephone Call Capture from EPBX

* 1. Room Advance Entry
  2. Room Service Entry
  3. Telephone Call entry
  4. Bill Estimation
  5. Outstanding Bills and settlement
  6. Door Lock
  7. Guest Care

1. Account
   1. Cashier
   2. Shift Start/End
2. Reports
   1. Room Reservation
      1. Room Reservation Status
      2. Room Reservation Reports
   2. Room Detail
      1. Night Audit
      2. Room Occupants
      3. Current Occupants
   3. Advance Collection
   4. Room Service Detail
   5. Room Service Summary
   6. Performance report
   7. Daily Room wise Collection Report
   8. Date wise room wise collection report
   9. Daily collection report
   10. Current Occupancy report
   11. Check in Report
   12. Check out report
   13. Room Tax collected